**KPIF SEM Work Request**

Please answer all the below questions and email the completed form to [tagided@umbc.edu](mailto:tagided@umbc.edu). You will need to drop off the sample in the receptacle outside of the KPIF location in Physics (room 305). Your samples will be discarded after imaging by KPIF staff (unless otherwise requested).

* Provide a description of your samples and general instructions for imaging, i.e. desired magnification, features of interest.
* Provide web address to a representative image or journal article (or attach image/article to the email with this completed form).
* Is your sample time-sensitive (i.e., will it degrade/does it need to be imaged immediately)?

* Is your sample toxic (does it have specific handling and disposal requirements)?

* Does your sample need to be sputter coated? If you don’t know, we will figure this out for you.

* Will you need EDS? If so, please list the elements you need to detect for each sample in the table below.

**SAMPLE INFORMATION**

Please fill out the table. Make certain the physical labels on your samples are legible and match the information you have provided in the table. We will use the sample label information to name the images.

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| **Sample Label** | **Sample Format *e.g. stub, powder, liquid*** | **Sample-specific Instructions (*if different between samples*)** | **EDS Elements**  **(if needed)** |
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